

MAKERERE UNIVERSITY BUSINESS SCHOOL

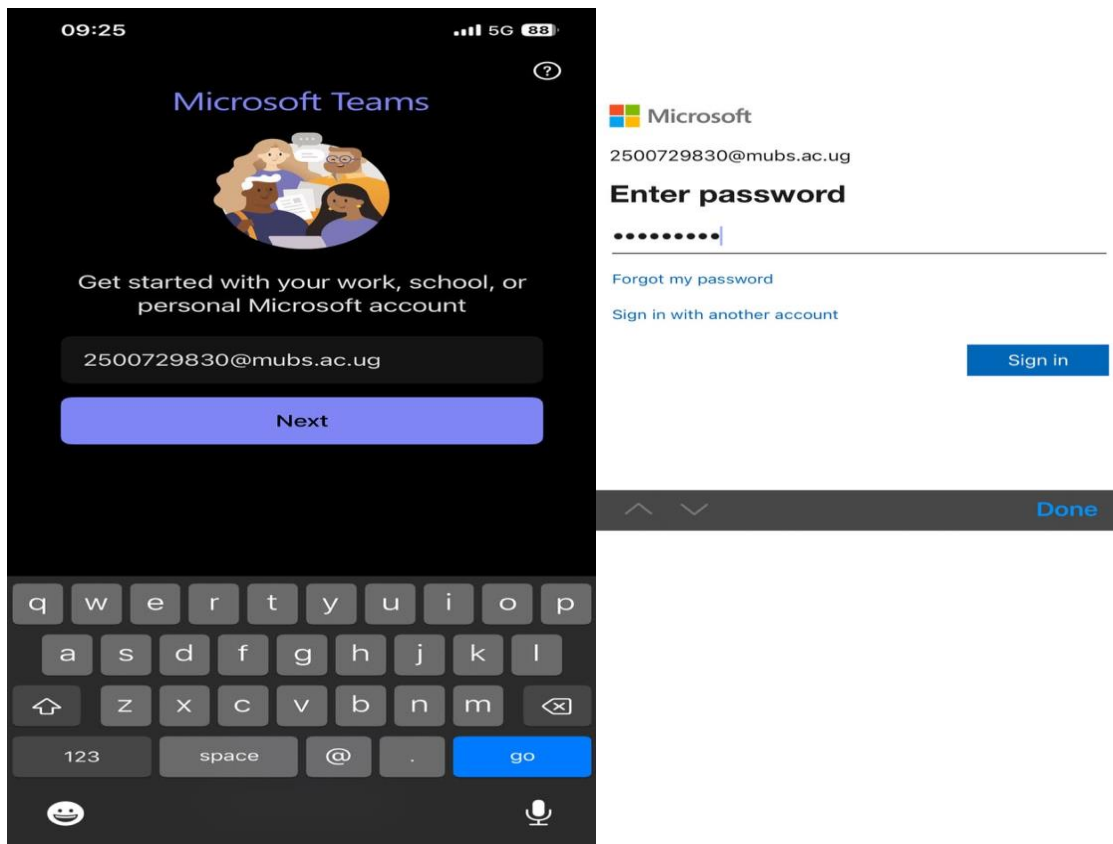
HOW TO SIGN IN TO MICROSOFT TEAMS AS A STUDENT

1. Open Microsoft Teams

Download and open the **Microsoft Teams app** on your phone from the Play Store or App Store on your mobile device or on your computer.

2. Sign In

Click **Sign in** and enter your username, **your student email, e.g: 240007111@mubs.ac.ug** and Default Password: **Mubs@2026**



3. CREATE A NEW PASSWORD

After entering the Current Password, **Mubs@2026**, you will be required to create a new password and sign in.

NOTE: Your new password must be one you have **never used before**. Choose a strong password and **do not share it with anyone**.



2500729830@mubs.ac.ug

Update your password

You need to update your password because this is the first time you are signing in, or because your password has expired.

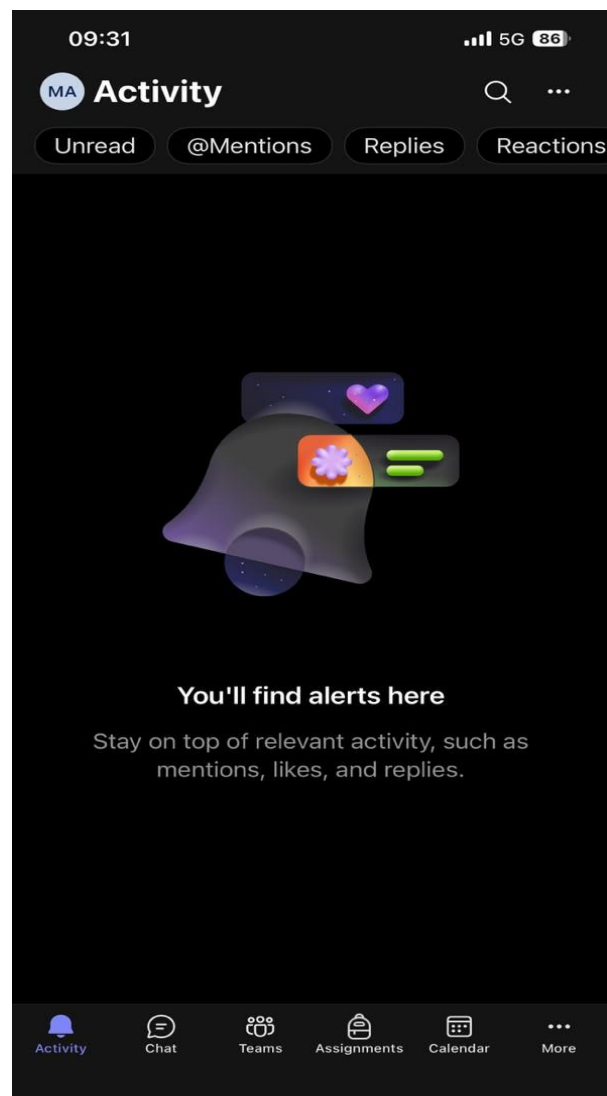
Current password

New password

Confirm password

Sign in

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4. Access Your Classes

Once you sign in, you can access Teams, meetings, chats, the calendar, and class activities on MUBSEP.

Need help? If your MUBS email address or initial password is rejected, or you cannot complete the activation, contact MUBS eLearning Centre support via the Livechat option on MUBSEP.