

MAKERERE UNIVERSITY BUSINESS SCHOOL
END OF SEMESTER TWO EXAMINATION FOR THE
BACHELOR OF BUSINESS ADMINISTRATION OF MAKERERE UNIVERSITY
ACADEMIC YEAR 2022/2023

COURSE NAME : ADVANCED ICT

YEAR OF STUDY : THREE

COURSE CODE : BBA3205

DATE : WEDNESDAY JUNE 7, 2023

TIME : 5:00 PM – 6:00 PM (SET E)

INSTRUCTIONS

- *The paper comprises of **ONE COMPULSORY** question in Microsoft Project.*
 - *Create a folder in your Name and Registration Number on the Desktop where all your work should be saved.*
 - *You are advised to continuously save the changes to your work to avoid loss of work.*
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Question: [MS Project 35 Marks]

This project aims to develop a comprehensive Records management software for LENIA LTD that will streamline and optimize the process of managing records within an organization. The software will provide a user-friendly interface for recording, tracking, organizing, and analyzing records, enabling businesses to enhance their productivity and efficiency. Below is a WBS for the tasks to be done in order to produce the new system. Using MS project, produce a project schedule for the Project clearly showing the tasks, duration and their link types.

Task No	Task name	Duration	Link types
1	Initiation		
1.1	Evaluation & Recommendations	5 weeks	
1.2	Develop Project Charter	2 weeks	1.1
1.3	Submit Project Charter	1 week	1.2
1.4	Project Charter Approved	0 week	1.3
2	Planning		
2.1	Create Preliminary Scope Statement	3 weeks	1.4
2.2	Determine Project Team	2 weeks	2.1FF
2.3	Project Team Kickoff Meeting	1 week	2.1FF
2.4	Project Plan developed	0 week	2.1
3	Execution		
3.1	Verify & Validate User Requirements	3 weeks	2.1
3.2	Design System	8 weeks	3.1FF
3.3	Procure Hardware/Software	4 weeks	3.2
3.4	Development System installed	0 week	3.3
4	Control		
4.1	Project Management	3 weeks	3.4
4.2	Project Status Meetings	8 weeks	4.1
4.3	Risk Management done	0 week	4.2
5	Closeout		
5.1	Audit Procurement	4 weeks	4.3
5.2	Document Lessons Learned	1 week	5.1
5.3	Update Files	1 week	5.2FF
5.4	Gain Formal Acceptance	0 week	5.3

Required:

- a) Open up Microsoft Project software and save this file as Records management software in the folder that you saved on the desktop. **(5 marks)**
- b) Indicate that a week starts on Sunday. **(2 marks)**
- c) Make all Fridays non-working days. **(2 marks)**
- d) Make all Sundays and Saturdays working days. **(5 marks)**
- e) Set the project finish date as 25th January 2024. **(2 marks)**
- f) Input the above tasks in the Gantt chart. **(6 marks)**
- g) Link the various tasks as per the link types shown. **(5 marks)**
- h) Determine the project duration. **(2 marks)**
- i) Given the Project finish date determine the project start date. **(2 marks)**
- j) All Planning and Execution subtasks should be 100% complete. **(2 marks)**
- k) Using a resource sheet add three (3) resources of your choice and cost each of them at 1,000 Ugandan shillings. **(2 marks)**

[Total Marks: Marks 35]

– End of Question Paper –