**MAKERERE UNIVERSITY BUSINESS SCHOOL**

**FACULTY OF ENTREPRENEURSHIP AND SMALL BUSINESS MANAGEMENT**

**DEPARTMENT OF PROJECTS AND SMALL BUSINESS MANAGEMENT**

## MUBS MISSION

*To enable the future of our clients through creation and provision of knowledge*

## MUBS VISION

*The benchmark for Business and Management Education, Research and Training in the region*

**PROGRAM: BACHELOR OF ENTREPRENEURSHIP**

**ACADEMIC YEAR: 2024/2025 SEMETER: ONE**

**YEAR OF STUDY: TWO**

**COURSE NAME: PROJECT OPERATIONS**

**COURSE CODE: BEM2103 CREDIT UNITS: 3**

**FACILITATORS: Dr. Tindiwensi Catherine and Francis Kenneth Kimbugwe**

**Course Description**

Project Planning and Management has evolved from the need to plan, coordinate, and control complex and diverse activities of modern industrial, social, political and commercial projects. This course exposes the student to a variety of techniques used to initiate, plan, manage project budgets, schedule and quality; and the critical success factors that make a successful project. It is hoped that a clear understanding of the generic principles and techniques of project planning and management will enhance the students’ ability to initiate, plan or manage a wide variety of projects in different fields.

**Course Objectives**

After studying this course, it is hoped that students will be able to:

* Identify ideas/opportunities, design, plan, appraise and manage projects.
* Demonstrate how project management concepts, tools and techniques can be applied to better manage project operations.
* To teach students about how to monitor and track projects to maintain control, in order to become better prepared to enter the technological world of today and tomorrow.
* Provide an early introduction to the field of project Planning and management and motivate some students to consider project management as a professional career.

**Learning Outcomes**

At the end of this course, students should be able to;

* Develop a successful implementation framework
* Analyse social problems and generate project strategies

**Course Content**

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|  | **Topics** | **Sub-Topics** | **Hours** |
|  | Overview of Project Operations | * Application of Project Management in business
 | week 1  |
|  | Project Operations Systems, Processes, and Procedures | * The life cycle stages
* The project management process groups
 | week 2 and 3 |
|  | Project Operations planning  | * Design: The log framework
* Action Planning: Project work plan
* Project Management Tools & Techniques

***Practical****The students will be practically guided into the development of project work plans for existing projects.* | Week 4, 5, & 7  |
|  | Project Leadership | * Project Organizational Structure (Vertical, horizontal & Matrix reporting structures)
* The role of the Project Manager
* Successful Project leadership
 | Week 8 & 9 |
|  | Project Monitoring & Evaluation | * Meaning of Monitoring, Evaluation & Control
* Inputs and outputs and types of evaluations
* Benefits of M, E & C
* Tools for monitoring and evaluation
* Elements of an M & E system

***Practical****Students will be required to write bids, terms of reference, technical proposals and inception reports for ongoing projects*  | Week 10 and 11 |
|  | Project closure | Project TerminationScenarios under which project Termination activities and componentsProject report or historyChallenges of project termination | Week 12 & 13 |
|  | Revision |  | Week 14 & 15 |
|  | Examination  |  | Week 16 & 17 |

**Mode of Delivery**

* Case analysis
* Class instructions
* Group discussions and presentations
* Public lectures
* Practical exercises

**Mode of Assessment**

Coursework 30%

Final Examination 70%

**Total 100%**

**Reading list**

Erik. W. Larson and Clifford. F. Gray (2011). Project Management. The Managerial Process. Fifth Edition. McGraw Hill International Edition.

Jack R. Meredith, Samuel J. Mantel (2010), Project Management. A Managerial Approach, 7th

Edition, International Student Version.

Jason, W. (2006).The Project Management Lifecycle. A complete Step-by-step methodology

for initiating, planning, executing and closing a project successfully. London and Philadelphia.

Kerzner, H. (2009). Project Management: A Systems Approach to Planning, Scheduling and

Control, 10th edition: John Wiley and Son Inc.

Lewis (2005), Project planning, Scheduling and Control, 4th edition**.** McGraw- hill. London

PMBOK (2008) Project management Body of Knowledge Guide (4th edition).